



## Teaching Qualifications - Graduate Teaching Associate (Job Code 9183)

Please complete this form and submit it with the first GTA 9183 assistantship agreement and for subsequent GTA 9183 agreements if the instructor assignment changes or the teaching discipline changes. For students with an earned master's degree in the teaching discipline, submit this form for subsequent GTA 9183 agreements only if the teaching discipline changes.

### Information

Name: \_\_\_\_\_ UCF ID: \_\_\_\_\_ Date: \_\_\_\_\_

Term(s) of Verification (GTA Appointment):  Fall \_\_\_\_\_  Spring \_\_\_\_\_  Summer \_\_\_\_\_

Student will teach the following course(s) as instructor of record. Student must have met the educational requirements for SACS compliance. Note: Please verify that the final official transcript(s) are in ViewStar for all Earned Degrees.

Name of student's primary teaching discipline: \_\_\_\_\_ CIP of Discipline: \_\_\_\_\_

Earned Degree: \_\_\_\_\_ Year: \_\_\_\_\_ Institution: \_\_\_\_\_

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Total graduate hours completed in the teaching discipline: \_\_\_\_\_

If student does NOT have a master's degree in the teaching discipline, provide 18 hours of graduate course work in the teaching discipline. For students who may have grades of C+ or less in the 18 hours of course work, an informal explanation of the qualifications of the student must accompany the hiring package.

Course Prefix	Number	Credit Hours	Grade Earned

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### Certification of Spoken English Competency:

SPEAK test score (minimum 55) or Versant test score (minimum 69): \_\_\_\_\_ Date of test: \_\_\_\_\_

Certification of Attendance at University GTA Training:  Grader  Assistant  Associate

### Instructor of Record Assignment

Course Prefix	Number	Section

Faculty Supervisor's Name: \_\_\_\_\_

Supervisor's EmplID: \_\_\_\_\_

Graduate Studies GTA Assessments:  Current  N/A: First appointment as GTA

### For College of Engineering and Computer Science Only

Approval signature of the CECS Associate Dean is required before submitting the student's GTA 9183 agreement in the ePAF System.

Signature: \_\_\_\_\_ Return Email: \_\_\_\_\_

Dr. Charles Reilly, Associate Dean, Academic Affairs Office, College of Engineering and Computer Science