



Eligibility

The College of Graduate Studies provides health insurance coverage for all university fellows and graduate assistants with appointments totaling 20 hours per week. The UCF Student Health Insurance is underwritten by UnitedHealthcare Insurance Company and serviced by Gallagher Student Health & Special Risk.

How It Works

1. All assistantship and fellowship students who qualify for this paid health insurance will receive an email in their Knights account from the College of Graduate Studies asking the students to accept or decline the health insurance coverage.
2. You must accept or decline the health insurance by completing and submitting the Health Insurance eForm in your myUCF Student Center (see page 2 for more information).
3. The College of Graduate Studies reviews your Health Insurance form and you receive notice of the decision in your Knights email. Then, Graduate Studies sends your health insurance enrollment information to Gallagher Student Health for processing.
4. After your enrollment information has been processed by the College of Graduate Studies and Gallagher Student Health (allow at least 10 business days for processing), you can go to the Gallagher Student Health website, create an account, and print your health insurance card.

International Students with Health Insurance Holds

For international students on F-1 visa, the College of Graduate Studies will notify the UCF Health Center of your health insurance and request adjustment of the health insurance hold on your university record so you can register for classes. International students who decline the Graduate Studies-paid health insurance must go to the Gallagher Student Health website and complete the online Waiver Form.

Communications

Communications from the College of Graduate Studies and the health insurance company will be sent to your Knight's email address and mailing address in the university system. If you anticipate receiving health insurance coverage due to your assistantship or fellowship, please keep your contact information current at myUCF (my.ucf.edu).

For more information about this health insurance coverage, see the following sources:

UCF Student Health Plan, underwritten by UnitedHealthcare Insurance Company and serviced by Gallagher Student Health:
<https://www.gallagherstudent.com/floridausystem/>

Gallagher Student Health contact information:
Toll free: 1-877-535-3127
Email: UCFstudent@gallagherstudent.com

Frequently asked questions for Paid Health Insurance at <https://funding.graduate.ucf.edu>

Purchasing Health Insurance for Your Dependents

If you will have health insurance coverage provided by the College of Graduate Studies and wish to enroll your dependents in this plan:

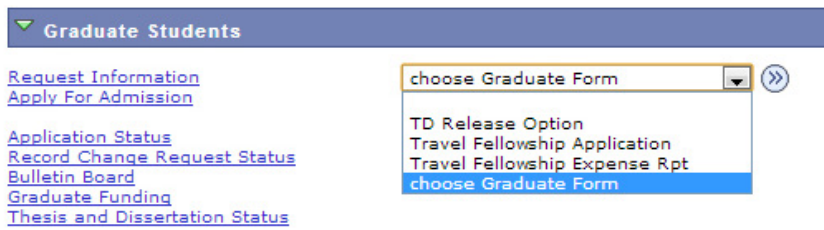
1. The Graduate College approves your Health Insurance Form accepting the health insurance and sends your health insurance enrollment information to Gallagher Student Health.
2. Allow at least 10 business days for processing of your health insurance enrollment information.
3. Then, you can go to the Dependent Enroll page on the Gallagher Student Health website and enroll your dependents. You will need to pay for your dependents' coverage yourself.

More Information

For more information, contact the College of Graduate Studies, Millican Hall 230 at gradassistantship@ucf.edu or 407-823-0127.

Completing the Health Insurance Form in Your myUCF Student Center

1. Login to your myUCF (my.ucf.edu) account.
2. Click on Student Self Service to enter your Student Center.
3. From within your Student Center page, scroll down to the Graduate Students section.
4. Select Health Insurance from the choose Graduate Form drop-down box and click the Go arrow.



5. Review your Health Insurance form and indicate if you wish to accept or decline the coverage for each term listed.
6. Submit the Health Insurance form. You should receive a notice that your form submitted successfully in your Knights email account.

You can submit the Health Insurance form only once per term. If you submit the Health Insurance form and then wish to change your decision later, send an email to gradassistantship@ucf.edu requesting this change or contact Jennifer Parham in the College of Graduate Studies (407-823-4337). A change can only be made during a health insurance open enrollment period.

Receiving the Graduate College Decision

When the Graduate College reviews and makes a decision about your Health Insurance form, you will receive an email in your Knights email account telling you whether your Health Insurance form has been approved or not.

Awaiting Enrollment in Health Insurance

Your health insurance enrollment should be active on the Gallagher Student Health & Special Risk website about 10 business days after your Health Insurance form has been approved by the Graduate College. During this time the Graduate College is preparing and submitting your health insurance enrollment information to Gallagher Student Health, and Gallagher Student Health is loading your information to their system as well as the UnitedHealthcare system.

Creating Your Account on the Gallagher Student Health & Special Risk Website

After your health insurance enrollment information has been processed by the College of Graduate Studies and Gallagher Student Health, you can go to the Gallagher Student Health website (<https://www.gallagherstudent.com/floridausystem/>), choose UCF as your university, and create an account.

Once you have created your account, you can print your health insurance card, enroll your dependents in health insurance and pay for them, add other insurance coverage and pay for it, and take advantage of the online customer service if you have questions about your health insurance.