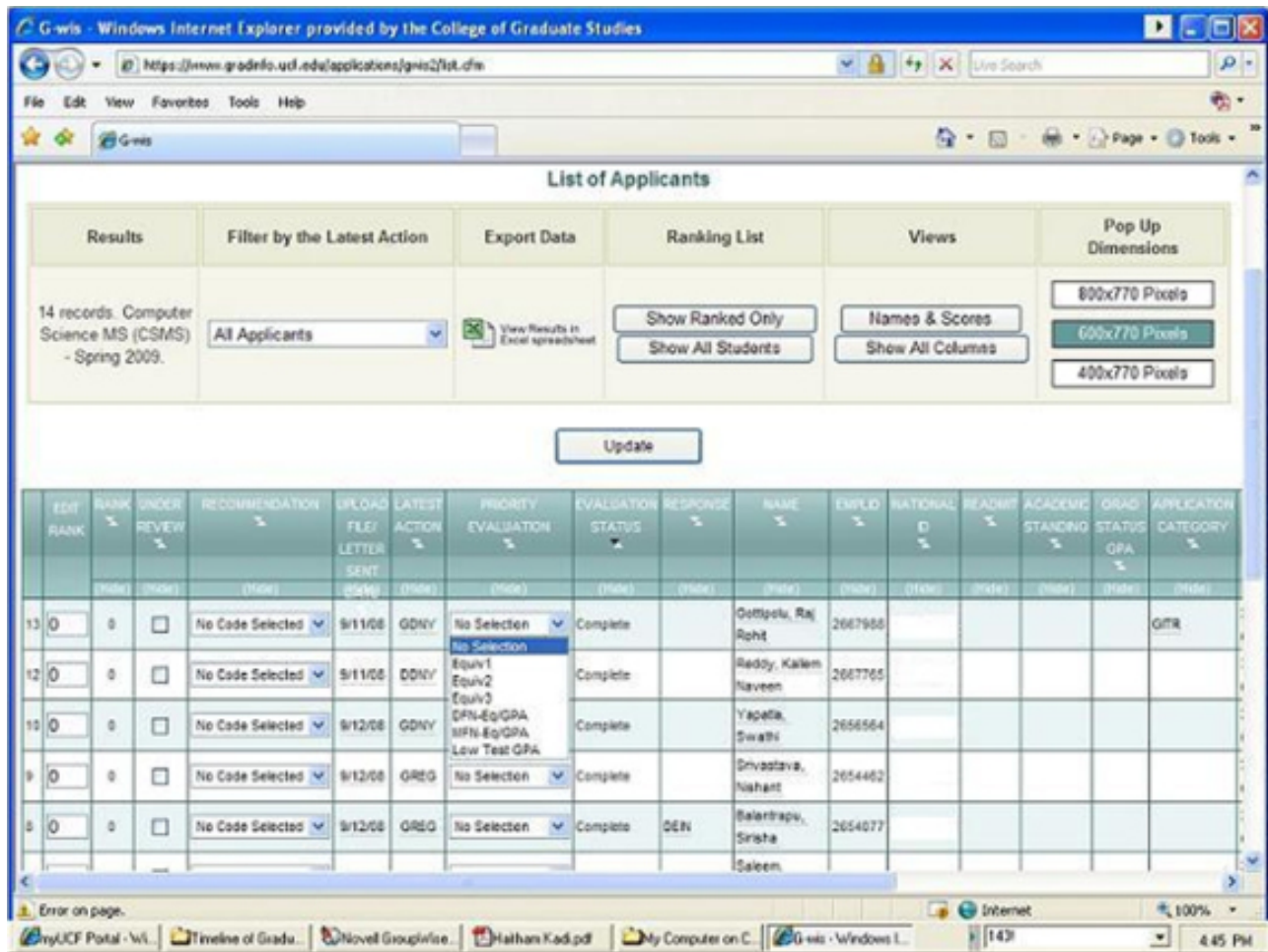




## International Transcript Evaluation Priority Requests

- Academic programs will request individual International student transcript evaluations by using an interactive drop-down menu listed under the "Priority Evaluation" column in G-WIS. Only evaluation requests made through G-WIS will be completed.
- The following menu items will be made available for programs to request individual transcript evaluations:
  - **Equiv1** – The Equiv1 code will be used for requesting evaluations for the highest priority students. Only 10% of a program's priority requests may be selected Equiv1. Equiv1 requests will be evaluated for U.S. equivalency (without a GPA calculation), and will insure the quickest turn around time.
  - **Equiv2** – The Equiv2 code will be used for requesting evaluations for all second priority students, or those of a middle level of importance. Equiv2 requests will be evaluated for U.S. equivalency (without a GPA calculation).
  - **Equiv3** – The Equiv3 code will be used for requesting evaluations for all third priority students, or those of a low level of importance. Equiv3 requests will be evaluated for U.S. equivalency (without a GPA calculation).
  - **DFN-Eq/GPA** – The DFN-Eq/GPA code will be used for requesting evaluations for all Doctoral Fellowship Nominations. The DFN-Eq/GPA requests will be evaluated for U.S. equivalency and will include a GPA calculation. The Doctoral Fellowship nomination requests will take precedence over all other evaluation requests.
  - **MFN-Eq/GPA** – The MFN-Eq/GPA code will be used for requesting evaluations for all Masters Fellowship Nominations. The MFN-Eq/GPA requests will be evaluated for U.S. equivalency and will include a GPA calculation. The Masters Fellowship nomination requests will take precedence over all other evaluation requests, except for the Doctoral Fellowship nomination requests.
  - **Low Test GPA** – The Low Test GPA code will be used for requesting exact GPA calculations for those students who do not meet minimum program standards on their required GRE/GMAT examinations.
- After an academic program has completed their desired selections, they may click on the "Update" button on the top or bottom of the page to record their requests.
- Once a request has been saved in G-WIS, it will be considered final. The evaluators will review G-WIS daily and will input status information into a second column listed as "Evaluation Status." From the Evaluation Status column, an academic program will be given status information on each individual transcript request made.
- The following status items will be viewable in read-only format in the Evaluation Status column of G-WIS:
  - **InProgress** – The InProgress item will indicate that the transcript evaluation is currently in progress.
  - **Complete** – The Complete item will indicate that the transcript evaluation has been completed for final transcripts.
  - **PrelimComp** – The PrelimComp item will indicate that the transcript evaluation has been completed for preliminary transcripts.
  - **Hold** – The Hold item will indicate additional documentation is required to complete the transcript evaluation, and that the student has been notified by email communication. Communication will be scanned in the student's file in DocView.

## G-WIS – NEW EVALUATION REQUEST columns



### Priority Evaluation Column (Drop-Down Menu Options):

- Equiv1** (Top Priority Evaluation for U.S. Bachelor's Equivalency, no GPA Calculation)
- Equiv2** (Second Priority Evaluation for U.S. Bachelor's Equivalency, no GPA Calculation)
- Equiv3** (Third Priority Evaluation for U.S. Bachelor's Equivalency, no GPA Calculation)
- DFN-Eq/GPA** (Doctoral Fellowship Nomination – Equivalency and GPA Calculation)
- MFN-Eq/GPA** (Masters Fellowship Nomination – Equivalency and GPA Calculation)
- Low Test GPA** (Exact GPA calculations for students with below minimum GRE/GMAT scores)

### Evaluation Status Column (Status Indicators):

- InProgress** (Transcript Evaluation in Progress)
- Complete** (Completed Evaluation for Final Transcripts)
- PrelimComp** (Completed Evaluation for Preliminary Transcripts)
- Hold** (Hold – Additional Documentation Required, Student has been Notified)