



Graduate assistantships exceeding the UCF full stipend (.50 FTE in Fall and Spring) require Supplemental Assignment approval. Tuition remission must total 100%.
This form is not required in Summer semesters.

Supplemental Assignment Form

Student Information

Last Name: _____ First Name: _____

UCF ID: _____ Anticipated Degree Date: _____ Terms Requested: Fall Spring

Hiring Unit Information

The unit's department/project will be responsible for the FICA taxes associated with the student's appointment.

Unit 1: _____ Assignment: (Check one) GRA GTA GA Standard Hours: _____

Contact Name: _____ Contact e-mail address: _____

Tuition Remission: 100% 50% 0% Other: _____

Unit 2: _____ Assignment: (Check one) GRA GTA GA Standard Hours: _____

Contact Name: _____ Contact e-mail address: _____

Tuition Remission: 100% 50% 0% Other: _____

Academic Review and Approval

Please confirm that:

- The student is making good progress toward finishing his/her degree.
- This supplemental assignment will not interfere with the continued progress of the student.

How does the supplemental assignment enhance the student's progress? Please explain in box below.

- Supports thesis/dissertation research.
- Extends teaching portfolio - Please indicate below how it extends prior teaching assignments.
- Other

Thesis/Dissertation Adviser: _____ Print Name: _____ Date: _____

Graduate Program Director: _____ Print Name: _____ Date: _____

College Graduate Coordinator: _____ Print Name: _____ Date: _____

The College of Graduate Studies

Reviewed by: _____ Date: _____

Approved? Yes No Total Hours: _____ Comment entered in PeopleSoft: Yes

Notes:

Attach completed form to ePAF or send to gradassistantship@ucf.edu.