



2024/25 Short Term Postdoc Support (STePS) Funding Request Form

To sustain our preeminence goals, the UCF Office of Postdoctoral Affairs (OPA) has allocated funding to support recent UCF PhD graduates through a new short term post-graduation program. The term of support is six (6) months. This is meant to be short term support only, during which time the scholar will make arrangements for post-UCF employment while receiving the benefit of mentorship by a UCF faculty member. Once the STePS award ends, a faculty member may keep the postdoc employed, but P3 funding would not be available. (see below)

PIs will cover approximately the first two months of salary + fringe and the Office of Postdoctoral Affairs will cover the latter four months. At a minimum annual rate of \$57,000, the six-month breakdown (including fringe) is PI: \$12,000 (Approximate total buy-in), OPA: \$22,200. (If a PI chooses to pay above the minimum salary, or extend the contract beyond the six-month period, the PI will be responsible for the difference.)

Funding will be awarded on a first come, first served basis, one award per PI.

Please note: A postdoc may not receive both STePS funding and P3 funding--only one or the other during their time as a postdoc at UCF. Note the benefits and costs of both programs and choose the one that best aligns with your and the scholar's situation.

Eligibility

PLEASE READ CAREFULLY

To be eligible for 2024/25 STePS funding, a student must be a UCF graduate, fully hired as a postdoc, and eligible to lawfully work in the US before they can begin working. (see below)

OPT: Students on an F-1 visa must apply for OPT 60-90 days in advance of their hire date to ensure physical possession of the EAD card, which is required to begin working post-graduation.

If the graduating student needs a foreign screening, as required by Florida Statute 1010.35, we recommend requesting this 60 days before graduation. Placement into the postdoc position cannot occur until this is completed. No exceptions.

Required Information from STePS Program Participants:

Scholar's Name: _____ Email Address: _____

Graduation Date: _____ Sources of Funding / Grant Number for Salary: _____

Mentor's Name: _____ Affiliated Home Department: _____

Please review the linked GSS - CIP document that identifies CIP codes for the annual NSF Survey of Graduate Students and Postdoctorates in Science and Engineering, and enter the CIP code that relates to the postdoc's research area.

CIP Code (Required): _____

Please describe the area of research in which the postdoc will be working:

[Empty rectangular box for describing the area of research]

Please describe the activities the postdoc will engage in during their six-month assignment:

Please describe the support you will provide the postdoc to assist in their job search:

By signing below, I agree to the terms of the STePS program as laid out above and understand this STePS scholar will not be eligible for a P3 award.

PI Name: _____ PI Signature: _____

Financial Support Verification Applicants are responsible for procuring signature below. Please do not return the form unless signed or otherwise approved. (e.g., via email)

The signature of a post-award specialist or other college/unit financial representative is required to ensure the funding source has been verified for amount and compliance.

FBC Representative Name: _____ Signature: _____ Date: _____

SUBMIT COMPLETED APPLICATIONS TO POSTDOC@UCF.EDU.