UCF | College of Graduate Studies

Letter of Nomination Form

Award for Faculty Excellence in Mentoring Doctoral Students

All individuals who graduated with their UCF doctoral degrees in 2026 (i.e. graduation in May, July, or December, 2026) are invited to nominate faculty members for this award. In addition graduate faculty members may also nominate their peers who have shown an outstanding ability to mentor doctoral students to their degree.

Deadline: January 18, 2027

Your Mentor's Information

Name: _____ **Title:** _____

Department: _____ **Phone Number:** _____

Email Address: _____

Your Information

Your Name: _____ **Your Daytime Phone Number:** _____

Your Email Address: _____

I am a (please check one):

UCF doctoral graduate in: ☐ May 2026 ☐ July 2026 ☐ December 2026

Your doctoral degree program: _____

UCF Graduate Faculty Member: _____

May we quote portions of your nomination letter? ☐ Yes ☐ No

How long have you worked with the nominee? _____

Instructions for Nomination

The criteria to be assessed in making this award are as follows:

- How did the faculty mentor provide a supportive environment that facilitated the best performance and talents of their student(s) in their discipline?
- How did the faculty mentor prepare their student(s) to excel in their professional discipline? For example, how was the student prepared to establish their own record of scholarly activity or performance, delivering conference presentations, and/or engaging in other professional development opportunities, obtaining external fellowships or grants, etc.?
- What other qualities did the faculty mentor display that contributed to their ability to be an outstanding mentor?
- Did the faculty mentor have a record of achievement in successfully mentoring their students to the successful completion of their degree?

Keeping the above criteria in mind, please describe why you have nominated the individual listed above, and how they fulfills the criteria of the award and demonstrates outstanding mentoring practices. **Your letter of nomination should be no longer than 2 pages.**

If you desire, you may solicit additional letters of support from other 2026 doctoral graduates and/or faculty members familiar with your nominee's abilities to supplement your nomination letter. Have the secondary nominator submit this form in addition to their letter.

Please submit your nomination as an email attachment directly to:

John Weishampel
Dean of the College of Graduate Studies
gradawards@ucf.edu

Letter of Nomination (Begin your letter below and submit this form and your letter as a single attachment):